

**Workforce Investment Act Eligible Training Program****Provider Name:** BRYANT UNIVERSITY-EXECUTIVE DEVELOPMENT CENTER**Contract #:** 5050-09**Address:**1150 DOUGLAS PIKE
SMITHFIELD, RI 02917**Address if program is held at a another site:****Program Name:** Leadership Mastery Certificate

Office use only: ONET CODE 11-9199

CONTACT INFORMATIONProgram Contact Person:
Amy Grant

Phone: 401.232.6203

Email: agrant2@bryant.edu

Fax: 401.232.6704

Website: <http://edc.bryant.edu>**Course Outline/Topics to be Covered**

This certificate program provides a comprehensive study of the senior leadership skills required today, providing the participants with an opportunity to examine those skills through a practical business lens. Key topics are rooted in business fundamentals supplemented with the best practices of some of today's top leaders.

Key Topics

- Effective interpersonal communication skills to lead in an increasingly complex world
- Setting strategic direction to achieve high-powered results with your team
- Using metrics to set direction and support sound decision-making for your team
- Developing political savvy to advance your career and advocate effectively for your team
- Motivational leadership for today

This certificate program is designed for high potential and mid-level managers who are ready for the next level of leadership and are seeking career advancement or for professionals who have been targeted by their organizations for future executive leadership positions.

Required academic grade levels to enter program

Reading Grade Level 12

Math Grade Level 12

English Proficiency

Required to enter training program

Physical ☐ Yes ☐ No
 Vaccinations ☐ Yes ☐ No
 Drug test ☐ Yes ☐ No
 BCI ☐ Yes ☐ No
 License ☐ Yes ☐ No
 Tools ☐ Yes ☐ No
 Experience ☐ Yes ☐ No
 Other :

MAY be required for employment

Physical ☐ Yes ☐ No
 Vaccinations ☐ Yes ☐ No
 Drug test ☐ Yes ☐ No
 BCI ☐ Yes ☐ No
 Certification ☐ Yes ☐ No
 License ☐ Yes ☐ No
 Tools ☐ Yes ☐ No
 Experience ☐ Yes ☐ No
 Other :

Participants will be qualified to seek employment in the following occupations:

- 1) Managers, All Other
- 2) First-Line Supervisors of Offi
- 3) Business Operations Specialists,
- 4)

Is this program Pell grant eligible?☐ Yes☒ No**PROGRAM COSTS:****TUITION INCLUDES:**

Tuition \$1,995.00
 Fees
 Books
 Licensing
 Certificate fees
 Other, provide explanation

Total Tuition Cost \$1,995.00**These are expenses that MAY be reimbursed after successful completion of training.**

Please indicate Yes, No or enter the amount

	YES	NO	AMOUNT
Books	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Licensing	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Tools	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Uniforms	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Travel	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Miscellaneous	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Total			\$0.00

Participant is responsible for :

Prerequisites
 Memberships
 Cost above tuition cap \$0.00
 Expenses that MAY be reimbursed \$0.00

Total \$0.00**Maximum ITA Responsibility (Max. \$5500)****\$1,995.00****PROGRAM LENGTH**Weeks and Hours
and**Additional Information**

Total course length is 30 hours. May be completed as a self paced online program or in the classroom over 5 weeks.

What type of certificate will be awarded and by whom?

Bryant University Leadership Mastery Certificate